



ENGLISH KARATE FEDERATION BOARD MEETING

Venue: De Veres Hotel Theobalds Park

Address: Lieutenant Ellis Way Cheshunt Herts EN7 5HW

Date & Time: 19th March 2017 10am – 2pm

Present:	Directors Attending; M Billman (President), P Consterdine (Vice President), M Dinsdale (WKF Representative), C Thompson (Director), B Seabright (Director), P Simmons (Director), E Whitaker (Director), A Kirby (Director). Ian Stebbings (Legal Representative) and D Sell (Admin)	
Apologies:	T Utting (Director), B Brennan (Director) and M O'Brien (Treasurer)	
Chair	M Billman (President)	
Minutes taken by	D Sell (Admin) Meeting commenced at 10am	
Agenda item		Actions (action plan ref)
1. Minutes of last meeting	Accuracy of previous minutes. Mistake on name amended below.	
2. Accuracy	Name change from C Dixon to Susan Dixon.	
3. Matters arising	EKF Website updates.	B Seabright to resend items to PC.

	Commonwealth Karate Meeting to be arranged.	Budgets to be arranged with MOB/PC
	Adoption of previous minutes in January.	Proposed by APK 2 nd BS – Agreed by all
4. Action Log updates		
5. Investigation and Legal Procedures Ian Stebbings	Presentation by IS regarding the Governments Sport Governance code that all NGBs will have to adhere to.	
6. Costs Tenerife M Billman	Whilst not visiting Dubai, MB requested that, as he has to attend the Junior World Championships in Tenerife requested that this be funded-instead. It will come to approx. £2k.	All agreed
7. Website/Jel	As workload had increased an increase in monthly payment to Jel Legge to £400pcm	All agreed
8. Licence Fee Increase	It was felt that now was not the time to increase EKF Licence fees.	Majority agreed
9. Junior Europeans – Sofia Results	MB had written to UKsport sending the results of the Junior European Championships in Sofia Congratulations to Joe Kellaway and Lauren Fretwell for their bronze medals, and to the coach's.	
10. Liaison Appointment	Kate Karwacinski to be elected as Athlete Sport liaison person	
11. Social Media	AB comments on F/B – person has been spoken to WT comments on F/B – is now in another posting AG comments on F/B – to be investigated	
12. Business Cards Anthony Kirby	APK offered to cover and arrange business cards for Board Members FOC	

13. World Karate Day	Banner to be made.	
	11:50AM MEETING ADJOURNED FOR 15 MINUTES TO TAKE REFRESHMENT, RESUMING AT 12:10PM	
14. Selections Peter Consterdine 15.	Software Sport 80 to be considered later as not agreeable at the moment.	
16. Update on Nationals	PC spoke with the management at Leicester, New Mats to be delivered on 5/4. Sport data is working well. 2 Coach's boxes have been made for the finals. Plenty of parking available and Marshals will be in attendance. R/A's and security agreed.	PC to contact local council regarding the signage for the event. MOB PC and board will help sort the mats on day of championships to ensure non-slip
17. Board Suggestions E Whitaker	Sponsorship objectives discussed and what the EKF could offer to sponsors', to also be part of the strategy document. Discussion took place about a charity arm, but this would affect company status All departments should be working together and supporting each other PC stated that the Referees are now talking to the coaches and athlete's kumite and kata on updates. Sports psychologist. PS has a programme for some kumite athletes to attend. Contact with athletes and parents should be made regarding courses for members and to let them know we have a FB and website etc. APK left 1pm	EW to consider a sponsorship package and liaise with MOB. EW to undertake a brand review
18. Kumite Training	Report from Paul Simmons seen by board	
19. UK Sport Meeting M Dinsdale	On 3rd February MD & MB met with UK Sport and BKF members	

19. Coaching Award, Technical Commission Chris Thompson	Coaching award final updates are ready to be printed and coaching awards can go forward. Technical Dan Grade certificates fee has increased and an increase in certificates are being awarded. The technical grading panel needs to be updated as more enquires regarding grading are being raised.	
20. Treasurers Report. M O'Brien	Seen by board.	
21. Chief Referees report – Dale Gamble	Seen by Board No new updates	
22. SRA meeting B Brennan	Seen by board.	
23.		
24. AGM,	Date to be confirmed later in the year.	
25. Compliance & Registrations Officers Report, Tony Utting	Seen by board.	
26. Commonwealth karate event in SA. B. Brennan	BB has requested assistance in attending.	It was proposed to assist BB once figures received. PC proposed, MB 2nd All agreed.
27. Equipment:	Walkie Talkies. PN and DP have them. De-Fib purchased and now with David Inman. MB said BB is the media person to contact within the BKF.	MD proposed EW be the media person to contact within the EKF, 2 nd MB, all agreed.

<p>AOB</p>	<p>D Sell was asked to leave the room while a private matter concerning her daughter Aimee was discussed. The matter was regarding the selection of AS above NP. It was felt by PC that AS should not both coach and compete. It was stated by MB that coaches can compete and coach, but not at the same tournament.</p> <p>Board agreed with MB.</p>	<p>MB to add this to the minutes.</p>
	<p>Equipment: Walkie Talkies. PN and DP have them.</p>	
	<p>De-Fib purchased and now with David Inman.</p>	
	<p>MB said BB is the media person to contact within the BKF.</p>	<p>MD proposed EW be the media person to contact within the EKF, 2nd MB, all agreed.</p>
<p><u>Date of next meeting:</u></p>	<p>To be agreed</p>	