

ENGLISH KARATE FEDERATION BOARD MEETING

Venue: Holiday Inn

Address:

Hinckley Road, Walsgrave,
Coventry,
CV2 2HP

Board Meeting:

Sunday 01st November 2015 @ 11.00

Present	Michael Billman (MB) President Chris Thompson (CT) Ivor Thomas (IT) Billy Brennan (BB)	Ticky Donovan OBE (TD) Michael Dinsdale (MD): WKF representative Sarah Knight (SK)
	In attendance: Mike O'Brien	
	Apologies: John De Bono Steve Coupland	
Chair Minutes taken by	MB SK Meeting commenced at 11.10 am	
Agenda item	Discussion	Actions (action plan ref)
1. Minutes of last meeting	There were 2 items deemed inaccurate in the minutes from 1 st August 2015. These items have been removed/amended.	
2. Accuracy	As above	
3. Matters arising	Dealt with in agenda or action log	
4. Action Log updates	See action log	
5 DLC	MB explained to the board that a complaint had been received regarding an EKF member and breach of 21.9. MB said that JDB had been leading on the complaint and that he had submitted information to Ian Stebbings (barrister), who had compiled a report.	

	MD explained that a member of the EKF has been teaching members of a dissident group. The recommendation from the barrister is to send a letter to the said person, in the form of a 'warning letter be issued regarding the tightening of procedures when undertaking any outside coaching courses'.	
5. Treasures report	MOB reported that we are currently running at a 14k loss but this may change as the year progresses and a lot of the expense taken up with the Junior Worlds. MOB handed out the most current accounts for all to see. MOB stated he had given DS a £1,000 float for the junior worlds.	
6. Competition licences	MD said this has been discussed some time before, MOB advised that this has been discussed at length previously. Some discussion about the pros and cons of this. MD suggested that we could work this up into a proposal as there are some firm thoughts/ideas BB proposed that a sport license be introduced into two age groups. 14 and above should be £20 and 12-13 £15. Under 12 free. TD also proposed that a booklet be developed to capture achievements, placing etc. CT said he would draft something up to be developed. BB proposed, CT seconded, all agreed.	CT to Action
7. Compliance officers report	IT reported that this is going well. He has an ID badge and is having discussions with various people who may be breaching the license rules. IT reported that everyone was approachable and polite and that generally this was a misunderstanding of rules rather than a blatant breach of the rules. All parties that IT has dealt with have made amendments to their procedures to become compliant.	
8. CKF report	BB said he attended The Commonwealth championships. BB said the standard was excellent and felt it was a missed opportunity for England not to be involved. He stated the standard was extremely high and the event well organised. BB reiterated that the organising team would like England involved in this competition.	
9. Kata coach report	TD reported that 6 people are attending the World championships in kata. TD also informed the board that on Sunday 22nd November there are open kata squad training and selections for the Junior Europeans in February.	
10. AS Youth kata coach	TD discussed the youth scheme as proposed by a member, and felt that the programme should be on hold until after the world championships. Therefore it has been agreed that the format of the youth scheme has yet to be agreed and will be discussed at the next meeting.	
11. Letters for schools	As documented in action plan, this is already happening via administration.	
12. Coaching awards update	Via email SC had expressed concern that he was surprised that sports coach UK had agreed to the EKF using their logo. MB read out the correspondence from sports coach UK. The agreement of using their logo is pending	

	agreement at a sport coach UK forthcoming meeting as they would like to see how it sits on the certificate. MOB showed the certificate to the board members which will be taken to the next sports coach UK meeting. The minutes from the previous meeting have been corrected to reflect the accurate situation.	
13. Club certificates	CT showed the certificates to the board, all happy	
14. France vs. England, Toulouse	MB said he would be discussing this in more detail with DG over the coming weeks.	Action log 1:10
15. EKF webpage update	MB going to speak to DS about changes that need doing. MOB stated that the club listings should be in the regions. IT proposed this and seconded by MB. All agreed. MOB to send out request to all clubs asking them if they want to be on website and which area they belong to. .	Action log 4:1
16. Competition organiser update	The Competition organiser was not able to attend, therefore item cancelled. PC offered a speaker phone discussion but the board declined.	
17. Contractors contracts	The contracts are still being reviewed by Mark Sell and MB MOB queried which contractors should be paid and how much, this was clarified by the board, but MOB concerned this does not match the information provided by the coaches. MOB to check with SC/WT.	Action log 8:1 Action log 8:2
18. AoB	Discussion re CIKA membership, all agreed that membership of the EKF is allowed. SK discussed the AGM and that notification has to go out asap as the latest HOAs can be notified is the 10 th November. All agreed for the paperwork to be sent out. During the meeting SK spoke to DS who will send the paperwork out on SKs behalf. Meeting finished at 14.45	SK to send paperwork to DS for sending to HOAs
19. Date and time next meeting	A potential date of the 6 th December. SK to scope availability.	SK to scope
Items for next meeting	<ul style="list-style-type: none"> Youth kata squad 	