MINUTES OF THE MEETING OF THE DIRECTORS
OF ENGLISH KARATE FEDERATION
28TH OCTOBER 2007

BARKINGSIDE POLICE STATION, BARKINGSIDE, ESSEX

Present: David Wilson (DW)
Michael Dinsdale (MD)
Michael Billman (MB)
Terry Daly (TD)
David Donovan O.B.E. (DD)
Carl Lindley (CL)
John Gilliland (JG)
Leslie Cutting (LC)

Apologies: Peter Dennis (PD)

1. CL welcomed those to the meeting.

2. It was noted that Mr Dennis had sent his apologies.

3. DW confirmed that he would take the minutes of the meeting.

4. Previous Minutes:

   There were some minor amendments with regards to the correct spelling of names these alterations were made and the minutes subsequently re-distributed by DW. For the record those amendments were:

   a) paragraph 5 – a letter is to be sent to Dev Barratt thanking him for the meeting of 4th November and:
   b) paragraph 6 – Cyberbudo (Terry Wingrove) will be invited to the next meeting. It was noted today that Mr Wingrove was recently taken ill and would not be present.
   c) Paragraph 9 – the GI badge to be used is as per the squad notice of training sessions emblem.

5. Matters Arising. As we had a comprehensive agenda that covered items from the previous minutes the agenda was proceeded with as set before the meeting.

6. European Cadet Championships: Mr Donovan gave a report, a full copy of which will be attached to these minutes marked 'a'. DD also wished to record a thank you to Terry Wingrove and Debbie Sell for assisting with the finance and organisation of the trip respectively. 26 people including coaches attended, there was no pre-training but by virtue of the attendance the EKF had had confirmed a 2 year provisional WKF membership. DD also reported that there is a new squad application form that will appear on the EKF website.

   DD also wished to thank MD for his assistance in the entry and the membership of the WKF and all agreed that this was appropriate.

CL wished it to be noted that the Directors thanked DD for his involvement in arranging for a squad to be able to attend the event at such short notice. DD advised that 1 bronze medal was achieved, Turkey were first in the medals table.

It was noted that MD paid the entry fee for the competition of 2945 Euros. It was noted that this was to be repaid when EKF funds are received. MD was thanked by those present for dealing with this.

With regards to the affiliation fee to the WKF this was paid by Cyberbudo.

DD advised that the European Junior and Cadet Championships are to be held on the 15th to 17th February 2008 in Trieste, Italy. Selections will take place on the 9th December 2007 and 13th January 2008.

7. Sport England. There was a discussion in relation to the conversation DW had with Perry Crimmins and it was agreed that in future all contact with Sport England would be in writing in an effort to have them commit what they are saying to paper so that there can be no ambiguity.

   JG advised that if funding is required from regional bodies those regional bodies make the decision though they may ask SE to ratify the authenticity of the applicants.

8. NNGBFK. The group decided they would not meet with this body.

9. Karate Sport. The email from Abdu Shaher was noted in relation to him advising the so called 'members' of Karate Sport that they should join the EKF.

10. UKKRO:

    DW expressed a view that there was nothing to discuss with regards to this body. It is not something that we would recognise and is not necessary. Therefore there was no further discussion needed and if this ever posed a problem for individual referees who stated they did not wish to be members of UKKRO the EKF will advise that there is no requirement for them to belong to this body.

11. Membership Application Form: This was considered by those present, LC was advised of the amendments that were to be made and this application form will appear on the website. It was agreed by those present after some discussion that a Chief Instructor Status would be 4th Dan as a minimum. JG advised that a welcome pack would be prepared after acceptance of membership and those present agreed that this was a good idea.

12. Drug Policy. This will be drafted using the same by-laws of the WKF and will be incorporated into the EKF by-laws. This will make us consistent with the World Governing Body.

13. Structure Document. After some discussion it was agreed that overall the Directors will look after all of the elements that appear in the document. There will be no division of the duties specifically allocating any area to an individual Director. It is accepted that one Director may have more involvement than another in a specific area.

    At this juncture the question of responsibility for referees was discussed. This led on to a discussion as to the Chief Referee which we need. It was agreed that following the email from T Pottage to CL that CL would respond and make it clear that the Chief Referee position will be offered to TP on the following basis:

1. for 6 months, pending the meeting of the 16th March 2008.
2. It is a voluntary position.
3. There is no remuneration.
4. That he reports to the EKF.
5. That we do not recognise UKKRO.
6. That Kenyukai joins the EKF.
7. That by virtue of this membership TP ceases all association with NNGBFK and Karate Sport.

In respect of the November Northern area champions LC confirmed that Peter Allen will be using qualified referees.

14. Licenses. With regard to point raised in the previous minutes CL is to speak to TW in relation to the draft license that it is believed TW said he had available. JG advised that in respect of licenses the procedure would be that these would be purchased by members, and then issued. On this point MD advised that Scottish Karate had an excellent system in place and CL/MD/JG would be looking into this with a view to coming up with the correct type of license with the appropriate information on it and also what they can learn from the Scottish Federation.

15. With regards to the bank account JG confirmed that this would be opened shortly with Barclays.

16. Insurance:

    This also led into the question of sponsorship and a sub committee would subsequently be set up to deal with this. In the meantime DW would be contacting the 3 companies previously discussed, Towry Law, Towergate and Perkins Slade for a 'beauty parade'. He will liaise with JG with regards to this.

17. Disciplinary Rules. Our procedure is in the memorandum and articles, will become effectively the same as the procedure used by the WKF and this will be revisited at a later stage.

18. Office. DW volunteered that the office address could be his house, it was believed that possibly TW had an address that could be used and this would be referred to at our next meeting. With regards to a registered office MD advised of the relatively inexpensive facility that could be gained from having a prestige address for the RO.

19. Any other business. MD asked that a letter be written to the WKF president thanking him and the WKF for the membership that has been afforded to the EKF.

    The question of Shikon was discussed. It was advised that they,Shikon, had effectively set up 2 branches of the same association namely Budo Kai and Karate Kai. The second would be members of the EKF and the first would deal with non EKF/WKF competitions. This would enable Shikon to effectively have a foot in every camp. JG advised that in the by-laws there will is a term of membership that does not permit this and so does not allow an association to circumvent the rules as and when they feel like it. Such practice could jeopardise the EKF membership of the WKF unless action was taken.

    CL is to write to Steve Rowe the Chief Instructor that his association cannot be arranged in this way. He is the Chief Instructor for both of the so called 'associations'. Mr Rowe is to be advised that if Shikon become members of the EKF

and this practice continues then disciplinary proceedings will follow against the association and the Chief Instructor will be the person called to answer any allegations that are made.

It was noted that the position so far with regards to the EKF is that:

1. The Southern Championships have taken place
2. The Northern Championships are in place
3. There have been squad selections
4. National Championships are pencilled in for 6th April 2008
5. We will have shortly in place a National Coach and Chief Referee
6. We need to revisit the question of the technical committee but good progress has been made so far

DW raised the question of t-shirts being sold at the Southern Championships and the monies that should be coming to the EKF in respect of this, it was to be noted that the person that was selling them has been spoken to, it was a mistake and we would be looking at the question of the sale of equipment at future championships after the Northern Championships had taken place when more time has passed and more important issues that require our attention are dealt with. Therefore there will be a more formal beneficial arrangement in place for equipment being sold at tournaments in 2008.

TD raised a question with regards to an acquaintance, this group have 70 members, they are with FEKO at present but would like to join the EKF. It was felt by those present that there would be no minimum number in relation to applying to membership but if less than 250 there would be no vote. Those present are to consider this and this will be reflected upon and a decision made subsequently.

20. Founder Members:

This reference is to be removed from the website. It is becoming something of a misnomer as the word 'member' seems to be giving some the impression that they do not need to apply via the application form.

The meeting was brought to a close and it was agreed that there would be a meeting after the 3rd November 2007 meeting fixed for the adoption of the Memorandum and Articles of Association.

…….Signed 28th October 2007